SkillBuilder® Functionality Listing

BaseCorp Learning Systems

SkillBuilder® Overview

SkillBuilder® Learning Management System is a cloud-based, Software as a Service (SaaS) application that allows learners to access learning content and take assessments through the internet from any standard web browser on any modern computer or mobile device. Each SkillBuilder® implementation is customized by the customer, with layouts that match one’s current branding, look, and feel.

SkillBuilder® supports online learning, self-directed learning, facilitated classroom learning and product sales and delivery, as well as a complete eCommerce solution. Working with targeted industry associations, government and private organizations, BaseCorp is leveraging SkillBuilder® to deliver comprehensive learning programs and products to a large public audience. These organizations are using SkillBuilder® as a key component to meet specified learning outcomes and revenue generation targets.

SkillBuilder® Functionality

**General**

* Multiple implementation and support models
* Custom development and services
* License and support models
* Shared revenue and support models
* Flexible terms
* Role-based application functionality access
* Hierarchical role structure
* Multiple application functionality access
* Custom application access roles
* Standard access roles: Super Admin, Site Admin, Group Admin, Reporter, Learning Item Admin, Facilitator, Evaluator, Exam Proctor and Learner

**Free Trail (15 Days)**

* Self-provisioning – branding customization and localization (manage/set countries, manage/set currencies and set preferred language
* Tutorials available for key functionality

**Access**

* 24/7 administrator and learner access
* Password protected sign on
* Reliability and proven application uptime
* An enterprise application with proven capability

**Setup**

* Fully customized branding
* Logo, colors and other brand components can be added throughout the application
* Customizable menus
* Product and program information customization
* Fully customizable public and private pages
* Includes program and sales information
* Includes FAQ’s, Contact and support information
* Multi-lingual functionality
  + Enable multiple languages
  + Translate the general details of a Learning Item
  + Localization of specific details of Learning Items
  + Translation: Learning Path name, category or band name and group names
* Connections
  + Compatible with other data systems (BambooHR API)
  + Configure user import partners

**Administrator**

* Site configuration settings
* LMS content editor
  + Manage resource strings, pages, templates ad site uploads
* Manage people/users (groups and accounts)
  + General account management – creation, edit, search and bulk load
  + Manage roles and assignments
  + Groups management – creation, edit and search
  + Categorization – add categories and bands
* Create, view and update Learning Items
* Create, view, update and publish Learning Paths
  + Learning Path status searchable using filters
  + Add Learning Items to Learning Paths
* Group and individual assignments
  + Assign Items and Paths to groups
  + Assign Items and Paths to individuals
* Exam management
  + Create, edit and update exams
  + Add questions, enable questions, import/update questions and set question properties
  + Manage test items, correct answers and distractors
  + Manage test blue prints through categorization
  + Print exam analysis, print to PDF and export exam bank
* Build and add questionnaires to Learning Paths
* Create custom certificates
  + Create/view and update progress certificate items
  + Certificate search and management

**eCommerce**

* Product shopping cart that supports purchase, sales support and management
* For online courses, videos, handbooks, job aids, marketing materials, seminar registration, etc.
* Certification Process Tracking; ability to manage offline processes and assessments
* Track purchase dates, expiry dates
* Fully product offering categories
* Certification products
* Downloadable products
* Online Courseware (SCORM, Tin Can)
* Shippable Products (Video, Swag, Printed products)
* Catalogue tens of thousands of products
* Full eCommerce integration through payment gateways (e.g., PayPal, Beanstream, Moneris)
* Customer funds receiving account support and setup
* Funds tracking
* Returns management
* eCommerce reporting
* Customizable Storefront with organizational branding
* Customize most buttons and site content
* Multi-lingual content management
* Ease to add products and update information and pricing
* Enable and/or disable storefront
* Role-based product management
* Integrate with shipping companies’ API
* Assignable products (to partners)
* Ability to hide products from public view
* Ability to import product list from other system platforms
* Auto email notifications
* Multiple purchase options
* All major cards – Visa, Master Card and American Express
* Fully developed ticket purchase and management system with reporting functions
* Gif modules to individuals through a modules management system
* Payment options can be restricted by role
* User ID Management
* Group management functionality; Assign and manage users in groups
* Register tens of thousands of users
* Coupon/Discount management
* Revenue and financial control
* Complete financial reporting
* Ability to manage all financial aspects of the program
* Comprehensive user functionality
* Anonymous users can browse site and purchase products
* Full multi-lingual (English, French, Portuguese) interface
* Profile management
* Certification management and tracking
* Monitor offline processes
* Performance evaluations
* Experience verifications

**Learning**

* Learner registration and administration for online, classroom and distance delivery programs (each component of functionality can be turned on or off based on client requirements)
* Fully customizable registration process allows for flexible user data collection
* Security is assured with an industry standard email code confirmation and activation system
* Seminar/Event management functionality
  + Set up and administration of special event or seminar registration
  + Single and group ticket pricing
  + Complementary ticket management
  + Printable attendee lists
* Webinar management
  + Administration and registration functions for live webinars
  + Archive and re-sell recorded webinars
* Course purchase and online delivery
  + Instant access through online purchase
  + Multiple video functionality
  + Time restricted pay-for-view access
* Online video delivery
  + Instant access through online purchase
  + Multiple video functionality
  + Time restricted pay-for-view access
* Product shopping cart and supports purchase, sales support and management
  + For online courses, downloadable documents, video uploads, seminars, online tests, marketing materials, job aids, etc.
* Test capability
  + Fully integrated online test system
  + Score online tests
  + Full test analysis including reliability and validity reporting
  + Angoff score management
  + Enterprise level test functionality – test blueprint draws and randomizes test items, distractors and correct answers
  + Test proctoring functionality
  + Test reporting system
* Evaluations
  + Create, add and edit practical evaluations
  + Create, add and edit external qualifications
  + Search for evaluation using learning name, item name or status (disabled, assigned, activated, completed or expired)
* Survey capability
  + Fully integrated and branded surveys (using Survey Monkey)
  + Survey results can be linked to registered users
* Learner management with full reporting
  + Complete learner management system
  + Provides learners with capability to manage their own accounts
  + Learner performance reporting and tracking
  + Transcript functionality (available to learners and administrators)
* Extensive reporting
  + A robust list of standard reports for learner management, module management, order details, order summary and test item details
  + Custom report development
* Module management with full reporting
  + Module reporting includes modules completion by date, learner or organization
* Completion certificate generation
  + Certificates or letters of completion can be linked to individual courses or to multi-course programs
  + Dynamic certificates – each certificate is uniquely populated with learner’s name, date, registration number and certification signature
  + Downloadable certificates – reprints on demand

**Gamification**

* Enable/disable gamification
* Configure point system for Learning Item completion and acing online exam
* Configure badge system

**Reporting**

* Generate reports detailing completion, expired Learning Items, about to expire by person, group, path and Learning Item
* Reports on exam results
  + Generate reports on completion marks, scores, dates, activity, assignment, view exam and print summary.

**Intuitive Course Navigation and Feedback Systems**

* Navigation, Search, TOC and Glossary capability
* A suggestion and feedback system for end user input in every page for the learner